



**OFFICE OF THE LOKAYUKTA, ODISHA**  
**B-2, Ground Floor, Toshali Bhawan, Satya Nagar, BBSR-751007**  
(Phone No: 0674-2572563, E-mail ID: [lokayukta.odisha@gov.in](mailto:lokayukta.odisha@gov.in))

**ADVERTISEMENT**

No 2 /LY

Date: 08.09.2023

**CONTRACTUAL ENGAGEMENT OF RETIRED SR./JR. STENO GRAPHER**

Applications are invited from eligible retired Government Servants in the prescribed format for re-engagement against two posts of Senior/ Junior Stenographer as per the terms and conditions stipulated in the G.A. & P.G. Department Resolution No. 23750/Gen., dated 27.08.2014 initially for a period of 1 (one) year from the date of joining which can be extended up to a period of four years (not beyond the age of 65 years) with spells of one year each or till the posts are filled up on regular/ deputation basis or as to the satisfaction of Appointing Authority, whichever is earlier. The engagement shall be made with a consolidated remuneration fixed by the Finance Department vide their FDOM No. 24533/F, dated 29.09.2022.

**ELIGIBILITY**

Applicants must be a retired Government Servants below 64 years of age, physically fit & having good service career.

The applicant for the post of Sr./Jr. Stenographer should have proficiency in English typing and Short hand.

There will be a practical test of short hand and typing for selection to the post of Sr./Jr. Stenographer.

Only shortlisted candidates will be called for practical test/interview. The Recruitment Committee reserves the right to accept or reject the application(s) without assigning any reason(s) thereof.

The Application shall be addressed to **the Additional Secretary, Office of the Lokayukta, Odisha, B-2 Ground floor, Toshali Bhawan, Satya Nagar, Bhubaneswar-751007**. The last date and time of receipt of application along with Bio-Data in the prescribed format is 25.09.2023, 5.30 P.M.

  
Additional Secretary,  
Lokayukta, Odisha



## FORMAT

Affix a self-  
attested  
passport size  
photograph

|    |  |  |
|----|--|--|
| 1  | Name of the post applied   |  |
| 2  | Name of the retired employee   |  |
| 3  | Father's/ Husband's name   |  |
| 4  | Name of the Department/ Office and post held at the time of retirement (Attach copy of P.P.O./ Retirement notification/ or any other related document) |  |
| 5  | Scale of pay with pay level under ORSP Rules, 2017 at the time of retirement (Last pay)  |  |
| 6  | Pension/ Provisional Pension drawn per month by the retired employee   |  |
| 7  | Permanent address  |  |
| 8  | Present address  |  |
| 9  | Date of birth (in word & figure)   |  |
| 10 | Date of retirement from Government service   |  |
| 11 | Whether any disciplinary/ criminal proceeding/ vigilance case is pending/ disposed of against the retired Government employee                          |  |
| 12 | Contact telephone No.  |  |
| 13 | E-mail ID (if any)   |  |

**SIGNATURE OF THE APPLICANT**

### DECLARATION

I do hereby declare and state that the statements made above are true and correct to the best of my knowledge and belief and based on records.

Place:

Date:

**SIGNATURE OF THE APPLICANT**